REMOTE TRAINING VIA MICROSOFT TEAMS LET'S GET READY

PREPARATION FOR THE REMOTE TRAINING

To access your remote training, we need you to carry out some essential steps.









To access this meeting, you will need either a computer, tablet or smartphone.









We will send you a **TEAMS invitation via email**. You need to click **ACCEPT**

- Enter Meeting ID & Password if prompted, provided in the email invitation.





Microsoft Teams

If you prefer to use the app instead of your Internet browser, you can also download and install the **Microsoft Teams App** (free) on your computer, tablet or smartphone.









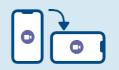
- You are requested to SET YOUR AUDIO AND VIDEO SETTINGS BEFORE JOINING.
- VIDEO CAN BE TURNED OFF/ON ANYTIME during the training session, while the audio should remain turned on if you do need a moment.

JUST BEFORE THE REMOTE TRAINING

- Find a location with little sunshine so that we can see all information on your device through the camera if needed.
- Find a Notebook, pen or pencil. If you have any questions write them down to make sure we cover them all.
- Have your MiniMed[™] pump, meter, transmitter, sensor and overtape available for your training, depending on the training you will attend remotely.



DURING THEREMOTE TRAINING



- If you are using your phone or tablet, you should turn this on its side to optimize the screen
- Familiarize yourself with the following icons:

Leave Start / when Mute / Share More stop session Minutes options Chat Members unmute trav ends lacksquareE 鸽

The meeting will **NOT BE RECORDED** to respect your privacy.

• **PLEASE NOTE** that the Microsoft Teams meeting you are invited to could be a group session and may include other participants.

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