

REMOTE TRAINING VIA MICROSOFT TEAMS LET'S GET READY

PREPARATION FOR THE REMOTE TRAINING

To access your remote training, we need you to **carry out some essential steps.**

1



To access this meeting, you will need either a computer, tablet or smartphone.

2



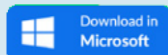
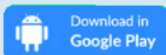
We will send you a **TEAMS invitation via email.** You need to click **ACCEPT**

- **Enter Meeting ID & Password** if prompted, provided in the email invitation.



Microsoft Teams

If you prefer to use the app instead of your Internet browser, you can also download and install the **Microsoft Teams App** (free) on your computer, tablet or smartphone.



JUST BEFORE THE REMOTE TRAINING

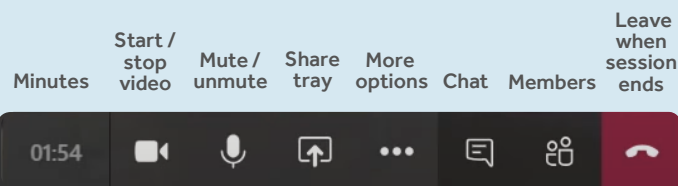
- Find a location with little sunshine so that we can see all information on your device through the camera if needed.
- Find a Notebook, pen or pencil. If you have any questions write them down to make sure we cover them all.
- Have your MiniMed™ pump, meter, transmitter, sensor and overtape available for your training, depending on the training you will attend remotely.



DURING THE REMOTE TRAINING



- If you are using your phone or tablet, you should turn this on its side to optimize the screen
- Familiarize yourself with the following icons:



- You are requested to **SET YOUR AUDIO AND VIDEO SETTINGS BEFORE JOINING.**
- **VIDEO CAN BE TURNED OFF/ON ANYTIME** during the training session, while the audio should remain turned on if you do need a moment.

The meeting will **NOT BE RECORDED** to respect your privacy.

- **PLEASE NOTE** that the Microsoft Teams meeting you are invited to could be a group session and may include other participants.